



POSTING DATE: June 24, 2011
JOB#: 58-11
JOB TITLE: Board Operator/Producer PT
COMPANY: KTMF-FM, Production
SCHEDULE: Varies
STATUS: Part Time, Hourly

QUALIFICATIONS:

- Must have 1 year of experience operating a radio control board
- Prefer experience with NexGen, ENCO, AudioVault or equivalent system; ProTools or editing software experience preferred
- Ability to think quickly and critically; be flexible and creative
- Must be willing and able to work on very short notice for any and all shifts at the radio station including holidays and weekends

DUTIES:

- Technical perfection and flawless execution of the control board
- Works with show host(s) and/or Weekend Executive Producer to constantly produce better shows
- Contributes ideas for new features and show improvements
- Ability to work weekends and holidays, in addition to weekdays (weekends and holidays are core to this position)

PHYSICAL REQUIREMENTS:

Must be able to perform the essential functions of the job. The Company will make reasonable physical accommodations to facilitate the ability to perform essential job functions.

APPLY TO:

HUMAN RESOURCES DEPARTMENT
Job# 58-11
3415 University Ave
St Paul, MN 55114
Fax: (651) 642-4314
Email: apply@hbi.com
No Telephone Calls Please
AN EQUAL OPPORTUNITY EMPLOYER